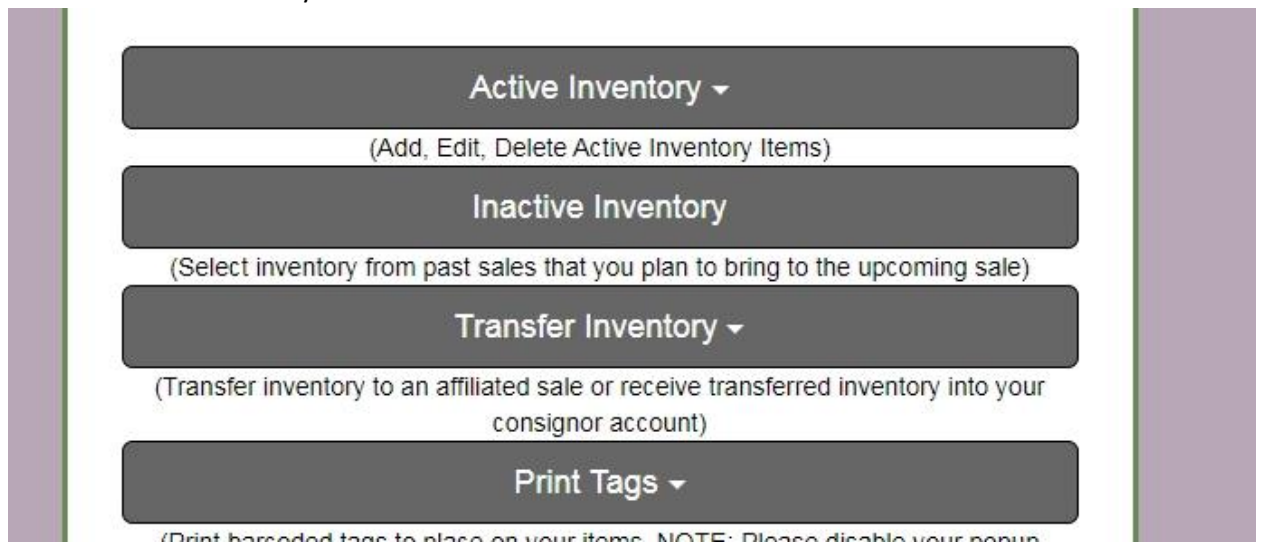


How to re-instate your inventory for the next sale.

1. Register for the next sale.
2. In the activities menu, select "Work with Consigned Inventory".



3. Select "Inactive Inventory".



4. To reinstate all unsold items from a previous sale select "Activate ALL Items".

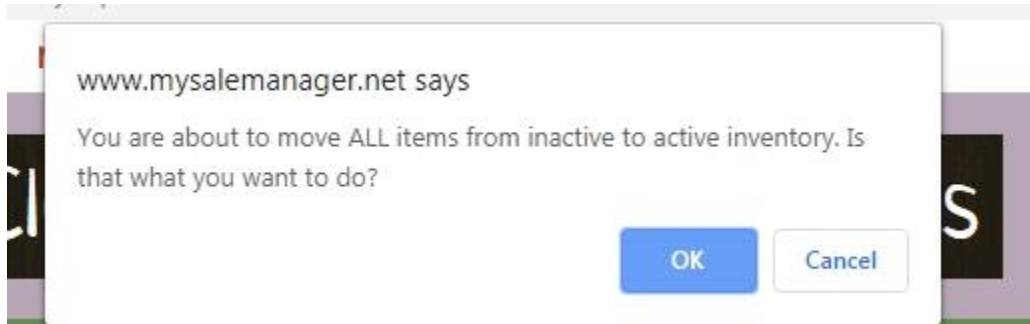
Return to Inventory Menu

Inventory Icon Legend ▼

For best results, delete SOLD and DONATED items before making items active.

Inventory Delete Functions ▼ Activate Selected Items Activate ALL Items

- Once you select, "Activate ALL Items", a new box will pop up confirming this is what you want to do. Click "ok".



- You will get a message stating all of your items were successfully promoted to active status.
- Now you can work with your current inventory, you can add new items, delete items, or edit items.

Happy Tagging!!!