



**CLUSTERS MOMS CLOTHING & EQUIPMENT RESALE**  
**Saturday, September 29, 2018**  
 Central Middle School  
 18146 Oak Park Ave, Tinley Park, IL



**NON-MEMBER SELLER CHECKLIST:**

1. Mail or email completed registration form
2. Pay registration fees:  
**OPTION 1:** Write two checks payable to '**Clusters**':
  - \$25 seller's fee
  - \$40 security deposit**OPTION 2:** Pay \$65 fee via PayPal using the 'Friends & Family' option. You will receive your \$40 deposit back with your sale proceeds in June.
3. Review *Rules & Guidelines* on [www.clustersmoms.net](http://www.clustersmoms.net). **BE SURE TO REVIEW RULES BEFORE YOU BEGIN TAGGING!**

**Mail completed registration form and payment to:**

Kris Okoskey, Clothing Sale Chair  
 21205 Prestancia  
 Mokena, IL 60448

**\*\*\*OR\*\*\***

Pay via PayPal to [kaokoskey1@sbcglobal.net](mailto:kaokoskey1@sbcglobal.net)  
 and email registration form to  
[kaokoskey1@sbcglobal.net](mailto:kaokoskey1@sbcglobal.net)

Questions? Contact Kris at  
[kaokoskey1@sbcglobal.net](mailto:kaokoskey1@sbcglobal.net) or 708-250-8971

Seller's Name: \_\_\_\_\_ Seller #: \_\_\_\_\_

**\*\*\* NEW SELLERS WILL RECEIVE A NUMBER ONCE PAYMENT IS RECEIVED \*\*\***

E-Mail Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
*(we will send the check from your sales to this address)*

**YOU MUST WORK on FRIDAY & SATURDAY:**

**PLEASE SELECT YOUR PREFERENCE FOR YOUR FRIDAY & SATURDAY SCHEDULE on the left**  
**If you cannot work but still want to sell, please see our 'Optional Schedule' on the right**

**STANDARD SCHEDULE**

*Choose your shift for both Friday & Saturday....*

**FRIDAY**

*Select one (1) option*

- Work **3:30pm – 5:00pm**, bring in items *after*
- Work **4:30pm – 6:00pm**, bring in items *after*
- Work **5:30pm – 7:00pm**, bring in items *before*

**SATURDAY**

*Select one (1) option*

- Work **7:30am - 11:30am**, breakdown at 12:00pm
- Work **8:00am - 12:00pm**, breakdown at 12:00pm

**OPTIONAL SCHEDULE**

*Choose here if you cannot work a regular schedule...*

**NO WORK**

*For the seller who can't commit to working the sale*  
 Seller puts out their items on Friday between 5:30pm-7:30pm; returns on Saturday at 2:00pm to recover their unsold items. **Clusters collects 30% of your sales.**

\*\*\*Limit spots are available to work a Friday ONLY shift or a Saturday ONLY shift. Contact Kris Okoskey for more information.

## IMPORTANT INFORMATION & FAQ'S

### I'm NEW. What do I do to sell?

1. Review the Rules & Guidelines on the Clusters Moms website.
2. Complete registration form and submit with payment
3. ONCE PAYMENT IS RECEIVED, YOUR SELLER NUMBER AND TAGS WILL BE EMAILED TO YOU.

**What are the two checks for?** The \$25 check covers costs to coordinate the resale: advertising, signage, promotions, rental fees, etc. The \$40 is a *security deposit*; if you fulfill your assigned duties and check in/out for your assignments on time, you will receive the \$40 back. If you paid via PayPal, we will add your \$40 to your sale proceeds.

**Can I sell OTHER PEOPLE'S stuff...like my sister's or my friend's?** If you have a friend or neighbor who wants to sell under your number, they can! Just remember...as the seller YOU are responsible for bringing in their items, putting them away and recovering them on Saturday. If you know someone who would like to sell as a NON-MEMBER SELLER, please have them contact us for more information.

**What are my RESPONSIBILITIES as a Seller?** Sellers must work both Friday AND Saturday of the sale. On Friday, sellers will assist with set-up (building racks, organizing departments, sorting items). On Saturday, sellers assist with day-of- sale duties (returning items to their proper place, maintaining order in departments, serving as security, break down of racks). Sellers will be responsible for completing all tasks at the assigned times. Failure to fulfill these responsibilities at the assigned times, *even in an emergency*, will result in forfeiture of the Seller's \$40 security deposit.

**Stay informed!** Be sure to join the 'Clusters Resale Sellers' group on Facebook for updates, tips and more!

**Can I only sell certain seasons?** You may sell ALL SEASONS including fall, winter, spring & summer.



**What if I need to CANCEL?** Sellers who wish/need to cancel their registration must contact Clothing Sale Chair Kris Okoskey by **Sept 22** in order to receive their full refund. See *Rules & Guidelines* on Facebook & [www.clustersmoms.net](http://www.clustersmoms.net) for more information about cancellation policies.

**You MUST check in for your shifts on time!** The Clothing Sale Committee reserves the right to cash your \$40 security deposit if you arrive late for your shifts. ***Please plan accordingly for traffic, parking, etc.***

**How do I know how to prep for the Sale?** All sellers are required to review the *Rules & Guidelines* before submitting their registration form and payments. *Rules & Guidelines* can be found on [www.clustersmoms.net](http://www.clustersmoms.net).

**How much does Clusters take from my sales?** Clusters collects **20% of your total sales** as a NON-MEMBER SELLER.

**When do I get my check & tags?** Sellers' checks and tags are available at Clusters General Meeting in fall (date/location TBD). If you can't make the meeting, VP Finance Danielle Glodowski will mail your check to the address you provide on this registration form. Tags will NOT be mailed but you can make arrangements to pick them up.

**Can I sell CAR SEATS?** Yes, YOU CAN! Infant carriers, car seats and booster seats may be sold. Sellers must complete, sign & securely attach a waiver to any infant carrier, car seat or booster seat prior to placing item on selling floor. Waivers can be found on [www.clustersmoms.net](http://www.clustersmoms.net). For more info on selling carriers, car seats & boosters, see the *Rules & Guidelines* on [www.clustersmoms.net](http://www.clustersmoms.net) and on the Clusters Resale Sellers group.

**How do I prep shoes?** For shoes, zip-tie together and secure tags with safety pins OR a tag sealed with packing tape and zip-tied to the shoe. **Do NOT tape tags to your shoes; they will fall off.**



**What about books?** For books, please pre-sort and organize books by type (parenting, holiday, chapter, etc.)

**How do I organize my stuff?** Almost all shirts, pants, dresses, etc. will go on a rack marked by gender and size. We also have the following 'specialty' racks:

- ✓ MATERNITY
- ✓ HALLOWEEN COSTUMES/DRESS UP
- ✓ COATS & JACKETS
- ✓ DANCEWEAR (leos, jazz pants, shorts, skirts, etc.)

**What CAN'T I sell at the Sale?** The following items are prohibited at all sales:

- Clothing that is ripped, torn, stained, missing buttons, has broken zippers or is overly pilled or worn....no matter the price.
- Any item that does not contain all parts, is not in proper working condition or is dirty, stained or damaged.
- Drop side cribs or crib tents
- Any items that have previously been recalled
- Used breast pumps (new, sealed pumps and accessories are acceptable)
- Stuffed animals (stuffed animals that light up, move or have electronics inside are acceptable)
- You cannot sell your own clothing – only maternity, baby & children's/junior's clothing.
- You can only sell maternity items that are labeled as maternity clothing and were purchased at a maternity store or from a maternity clothing line.

Questions?

Contact Clothing Sale Chair Kris Okoskey

kaokoskey1@sbcglobal.net

clustersclothingsale@gmail.com

text 708-250-8971

Be sure to review the complete *Rules & Guidelines* on 'Clusters Resale Sellers' Facebook group and [www.clustersmoms.net](http://www.clustersmoms.net)

'Like' us on Facebook at 'Clusters Resale- Children's Clothing & Equipment!'

Have friends & family register their name & email at clustersclothingsale@gmail.com for a chance to win an EARLY SHOPPER PASS!